



**PROJECT DIRECTOR'S
CONCLUDING EVALUATION
REPORT**

PLEASE RETURN REPORT TO NCHC

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Project Number _____

Final Report Due Date: _____

I. Background Information:

A. Submitting Institution(s):

B. Project Title:

C. Project Director (name and address)

D. Grant Award Amount: _____
Gift-and-Match: _____
In-Kind Contribution: _____

E. Dates of Programs: _____

F. Number of people who attended or participated:

G. County of Project:

H. Congressional District:

II Project Concept

- A. Please describe the **purpose** and the **format** of your project.

- B. What organizations were involved in planning the project?

- C. Who were the humanities scholars involved in the planning?

- D. Describe ways in which the humanities were particularly helpful in planning?

III Project Enactment/Implementation

- A. What role did humanities disciplines and a critical humanities perspective play in identifying, examining, and illuminating the question(s) raised by your project?

- B. Please list the **names**, **disciplines**, and **institutions** of the humanities scholars who participated in your program. Also, indicate if they were major speakers, planners, panelists, and/or evaluators.

C. Describe the role the humanities scholars played in your program.

D. How did you **promote** and **publicize** your project?

IV Audience

A. What was/were your program(s) presented?

B. To the best of your knowledge, please describe the **audience members** who attended your program according to the following charts:

% Racial/Ethnic Background

African American:

Asian American:

Latino:

Native American:

Caucasian:

Group not listed:

% Gender

Female:

Male:

% Educational Background

Limited:

High School:

College:

Post-Graduate:

% Population

Urban:

Rural:

% Age

Children:

Adult:

Retired:

Socio-Economic Description

C. General Comments about Audience Participation:

V **Project Evaluation**

A. **Publicity:**

- 1) Given whether you targeted a particular or general audience, how effective was the promotion and publicity for this project?

B. **Audience:**

- 1) How do you assess the audience's response to your project generally?

- 2) Upon what did you base this assessment?

C. **Insights and Recommendations:**

- 1) Now that the project is complete, what suggestions would you make that will be of help in directing future projects?

- 2) Can you suggest ways in which the NCHC could be of greater help to grantees as they develop and carry out their projects? For instance, are there ways in which the NCHC's procedures and/or directions might be made more clearly?

- 3) How would you summarize your experiences in this project?